



### **Information regarding the Matriculation process for Local Transfers/Peruvian Schools (Grades P2 to IB)**

Should your family accept a place offered into either Lower School or Upper School, the following is a list of items required to properly matriculate your child into Markham. We recommend that all families are prepared with the documentation in order to facilitate their matriculation process.

Please review the following items:

- **An original and updated Peruvian birth certificate issued by RENIEC is required** for any child (Peruvian or Foreign) born in Peru. Both Peruvian children born abroad as well as foreigners born abroad are only required to have a copy of their birth certificate.
- **A copy of the student's DNI, Carnet de Extranjería (CE) or Carnet Diplomático (CD).** Kindly note, all Peruvian students born either in Peru or abroad are required by law to have a DNI. Foreign students new to the country whose *carnet de extranjería* or *carnet diplomático* may still be in process will be allowed to matriculate. However, the matriculation process will be 'observed' until a copy of this document has been brought to School.
- The following documents must be obtained from your child's previous School and brought to Markham for matriculation:
  - A copy of your child's '**End of Year**' school report or report card
  - The '**Ficha Única de Matrícula**' indicating the completion of the last academic year
  - A '**Constancia de no adeudo**'
  - A '**Constancia de Matrícula SIAGIE 2021**' if they are transferring during the academic year